



## TCS Substitutes

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We are looking for Substitutes at Trinity Christian School of Palm Beach Gardens who are passionate for education and will help students learn the subject matter while contributing to their development in the absence of their regular teacher and/or teacher assistant.

All substitutes at Trinity Christian School of Palm Beach Gardens will be expected to uphold the same level of Christ-centered, ministry minded approach to educating students and will be required to sign our TCS Employment Agreement.

### POSITION DUTIES:

- Support students with their learning during teacher led lessons and supervise group activities
- Walk students to different programs such as Fine Arts, tutoring services, or clinic/office visits, as well as lunch and recess duty
- Assist in providing classroom leadership and management of students while providing instruction and monitoring student behavior
- Help with student accommodations by adapting appropriate materials for learning activities and testing
- Step in to help organize and execute school events, trips, and activities that are happening on the day of duty
- Care for the physical, spiritual, mental, and emotional needs of children while providing competent direct supervision to ensure a safe and stimulating classroom experience
- Exercise discernment in matters of confidentiality and communication
- Maintain high work ethic by meeting or exceeding the standards if TCS's policies especially in regard to interactions with others, reliability, attendance, punctuality, and appearance
- Able to meet the physical and mental requirements of providing consistent care for children which includes being able to move, lift, and relocate children to ensure health and safety

### POSITION QUALIFICATIONS & EXPERIENCE

- Evidence of a mature personal Christian faith and ability to integrate sound Christian principles in teaching and mentoring of students
- Feel a calling by God to lead students in education
- Ability to partner and communicate with existing faculty, staff, and administration members
- Minimum of 2 years of prior education and teaching work experience preferred but not required
- Background Screening

### Pay Rate:

- \$17.50 for BA/BS Degree or Higher
- \$17.00 for AA/AS Degree
- \$16.00 for 60+ Semester Hours

### Daily hours will be:

- 8:15am-2:00pm for Preschool
- 8:00am-3:15pm for Elementary
- 7:30am-3:30pm for Middle School

*I've read and i understand the duties and responsibilities of this position.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_