

Position: Preschool Teacher Assistant

Status: Full-Time, 10-month employee

Start Date: 08/01/26

Job Summary: Preschool Teacher Assistant

Preschool Teacher Assistants at Trinity Christian School play a vital role in the learning experience within our Christian school community. Reporting to the Preschool Director, Preschool Teacher Assistants collaborate with classroom teachers, administrators, and staff to promote instructional excellence, foster professional and spiritual growth, and advance the school's mission of supporting parents in preparing students to embrace Biblical truth, strive for academic excellence, and model Christ-like leadership that will impact their world for Christ.

Specific Duties/Responsibilities:

- Model Christ in word and deed.
- Support classroom teachers with Biblically integrated lesson plans for all classes on a weekly basis according to Trinity Christian School guidelines that further our mission and will help students grow spiritually and academically.
- Work and maintain communication with the Teacher's Assistant Lead.
- Read Trinity Christian School email/staff communications to remain informed and respond if requested to do so. This should be done upon arrival, midday, and before departure.
- Be available for student questions, concerns, ministry, and counsel.
- Attend Trinity Christian School staff meetings.
- Participate in assistant team meetings.
- Attend/participate in: Meet the Teacher, the Christmas program, Spring performance and other school-wide performances.
- Participates in the accreditation process for the school's continuous improvement plan.
- Participates in professional development to stay current in their field.
- Adhere to specified professional dress code.
- Help open and close each school day with prayer with students.
- Give specific praise and encouragement.
- Assist lead teacher to decorate classroom bulletin boards seasonally, scripturally, and monthly.
- Help integrate school-wide theme scriptures into the classroom to help further the mission of TCS.
- Help teach through the Biblical Integration method.
- Discipline with love.
- Assist in providing remediation or enrichment for students as necessary.
- Help observe and assess the ability of each student.
- Know the student dress code in order to ensure students comply with the standards.

Specific Duties/Responsibilities (Continued):

- Know the student dress code in order to ensure students comply with the standards.
- Must be able to lift 40 lbs.
- Other duties as assigned.

Qualifications:

- Strong personal commitment to Jesus Christ
- Commitment to the philosophy and Statement of Faith of Trinity Christian School
- A love of teaching, especially the Word
- The call of God to serve as an assistant teacher
- Excellent interpersonal skills with regard to children, their parents, and colleagues
- Spiritual gifts of teaching, discernment, leadership, and service
- Continuing professional development
- Computer skills
- Excellent written and verbal communication skills
- Organizational skills
- Flexibility

Education Requirements:

- Education (preferred), work towards or have a CDA or FCCPC, plus the candidate
 - Agrees to register within ninety days of employment to obtain the necessary 45- hour child care classes mandated by the county and state licensing agencies.
 - Agrees to complete 10 hours of in-service in early childhood.
 - Agrees to complete mandatory background screening through Florida Clearinghouse before entering the classroom
 - Continuing professional development

Work Schedule:

Monday-Friday 8:00 a.m.-3:00 p.m.

Full-time (35 hours/week); however, will be required to work evening events (student performances, etc).

[Apply for this position](#)

Employment is contingent upon successfully passing a background screening through the Florida Department of Law Enforcement (FDLE) Clearinghouse. info.flclearinghouse.com